 **IRS** Department of the Treasury  
Internal Revenue Service  
PO Box 9041 CSCO Bal Due  
Andover MA 01810-9041

In reply refer to: XXXXXXXXXX  
Mar. 25, 2014 LTR 2272C 0  
XXX-XX-XXXX 201312 30  
XXXXXXXXXX  
BODC: XX

\_\_\_\_\_  
FIRST M & FIRST M LAST  
STREET ADDRESS  
\_\_\_\_\_  
LYNNWOOD WA 98087-5822

Taxpayer Identification  
Number: XXX-XX-XXXX  
Form: 1040  
Tax Periods: Dec. 31, 2013

Dear Taxpayer:

Thank you for your correspondence dated Feb. 06, 2014, about the unpaid tax for the tax years shown above. We can't consider your request at this time.

We can't consider your request for an installment agreement because we have no record of receiving your tax return for the tax periods shown below. If you filed the return(s), send us a complete copy of each one in the enclosed envelope. Be sure to re-sign each tax return in ink.

TIN	Form	Tax Period
XXX-XX-XXXX	1040	Dec. 31, 2013

If you haven't filed these returns, please do so now. Send your completed and signed forms within 30 days from the date of this letter. If you need help preparing your tax returns, call 1-800 829-1040. After you file your delinquent tax returns, we can reconsider your installment agreement request. Complete the enclosed Form 433-D, Installment Agreement, and include all tax years with a balance due. When you mail your returns to us, include the completed Form 433-D. In the meantime, try to make as many tax payments as you can to lower penalty and interest charges.

If we don't receive your tax return(s), we may prepare them for you based on the information we have on file. We'll figure your tax and send you a bill for the balance due plus interest and penalties.

When you pay your taxes after the due date, we charge a penalty or 0.5% of the unpaid amount due per month, up to 25% of the amount due.

XXXXXXXXXX  
Mar. 25, 2014 LTR 2272C 0  
XXX-XX-XXXX 201312 30  
XXXXXXXXXX

FIRST M & FIRST M LAST  
STREET ADDRESS  
LYNNWOOD WA 98087-5822

If you need more information about making federal tax deposits, let us know. Publication 15, Circular E, Employer's Tax Guide, and Publication 15-A, Employer's Supplemental Tax Guide, explain in detail an employer's responsibility. You can also visit [www.EFTPS.gov](http://www.EFTPS.gov) or call EFTPS Customer Service at 1-800-316-6541 (individual) or 1-800-555-4477 (business).

Failure to respond to this request could result in further actions to collect what you owe. These actions could include filing a Notice of Federal Tax Lien and levying your bank account and your wages. Your receivables, commissions, or other kinds of income are also subject to levy.

In the meantime, you should continue to make payments to reduce penalties and interest. You can send your payments by mail or use one of several payment options.

#### How to pay tax you owe

##### Pay in person

You can pay at a local IRS office by personal check, cashier's check, certified check, or money order. When you pay in person, be sure to bring this letter with you. Some offices also accept cash (but they can't provide change). Check [www.irs.gov/localcontacts](http://www.irs.gov/localcontacts) to find the services available at each site and the hours of operation.

##### Pay electronically

Visit [www.irs.gov/e-pay](http://www.irs.gov/e-pay) for information on paying your taxes electronically. If you don't have access to the internet, call EETPS Customer Service at 1-800-316-6541 (individual) or 1-800-555-4477 (business).

For credit or debit card payments, fees may vary between the service providers.

When you make a payment by mail, be sure to include on your payment:

- Name
- Address
- Social security or employer identification number
- Tax years
- Tax forms
- Daytime telephone number

Received an Audit Notice?  
We can help!

XXXXXXXXXX  
Mar. 25, 2014 LTR 2272C 0  
XXX-XX-XXXX 201312 30  
XXXXXXXXXX

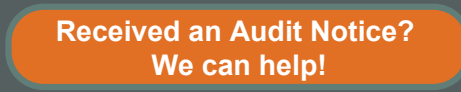
\_\_\_\_\_  
FIRST M LAST  
STREET ADDRESS  
LYNNWOOD WA 98087-5822

\_\_\_\_\_

Sincerely yours,

IRS Contact Name  
Operations Manager, Collection

Enclosures:  
Copy of this letter  
Envelope  
Form 433-D



XXXXXXXXXX  
Mar. 25, 2014 LTR 2272C 0  
XXX-XX-XXXX 201312 30  
XXXXXXXXXX

\_\_\_\_\_  
FIRST M LAST  
STREET ADDRESS  
LYNNWOOD WA 98087-5822  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Send Payments To:  
Internal Revenue Service  
FSC  
Fresno CA 93888


Send Forms To:  
Internal Revenue Service  
FSC  
Fresno CA 93888

Taxpayer identification number: XXX-XX-XXXX  
Tax form: 1040  
Tax period: Dec. 31, 2013

Installment Agreement Payment

You can return a copy of this page with your payment in the enclosed envelope if you don't receive your monthly statement on time. Please allow at least 10 days mailing time for your payment to reach us. Make your check or money order payable to the United States Treasury and clearly print on each payment:

- Name
- Address
- Social security number or employer identification number
- Tax year
- Tax form
- Daytime telephone number

 **IRS** Department of the Treasury  
Internal Revenue Service  
PO Box 9041 CSC0 Bal Due  
Andover MA 01810-9041

FIRST M LAST  
STREET ADDRESS  
LYNNWOOD WA 98087-5822

CUT OUT AND RETURN THE VOUCHER IMMEDIATELY BELOW IF YOU ONLY HAVE AN INQUIRY.  
DO NOT USE IF YOU ARE MAKING A PAYMENT.

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT,  
EVEN IF YOU ALSO HAVE AN INQUIRY.

The IRS address must appear in the window.

Use for inquiries only

BODCD-XX

XXXXXXXXXXXX

Letter Number: LTR2272C  
Letter Date : 2014-03-25  
Tax Period : 201312



\*XXXXXXXXXXXX\*

INTERNAL REVENUE SERVICE  
PO Box 9041 CSC0 Bal Due  
Andover MA 01810-9041

FIRST M LAST  
STREET ADDRESS  
LYNNWOOD WA 98087-5822



123456789 BI TRIM 12 3 4546789 100 0000000000



The IRS address must appear in the window.

Use for payments

BODCD-XX

XXXXXXXXXXXX

Letter Number: LTR2272C  
Letter Date : 2014-03-25  
Tax Period : 201312



\*XXXXXXXXXXXX\*

INTERNAL REVENUE SERVICE  
FRESNO CA 93888-0419

FIRST M LAST  
STREET ADDRESS  
LYNNWOOD WA 98087-5822



123456789 BI TRIM 12 3 4546789 100 0000000000