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Notice	CP92
Notice date	Month, X 20XX
Social Security number	XXX-XX-XXXX
To contact us	800-829-7650
Your Caller ID	XXXXXX
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xxxxxx

FIRST NAME, LAST NAME 1234 XXXXXXXXX ST. #567 XXXXXXX XX 00000-0000

Seizure of your state tax refund and notice of your right to a hearing

#### Amount due immediately: \$241.17

We seized (levied) **\$250.00** of your state tax refund and applied it to your unpaid federal taxes.

You have the righ to appeal the seizure (levy) we placed on your state income tax refund (Internal Revenue Code Section 6330). If you want to appeal, you must request a Collection Due Process hearing by **Month X, 20XX.** 

<b>Billing Summary</b>	
Amount you owed	\$193.30
Additional failure-to-pay penalty	\$29.98
Additional interest charges	\$17.89
Amount due immediately	\$241.17

### What you need to do immediately

Pay immediately

 Send us the amount due of \$241.17, or we may seize (levy) your property on or after Month X, 20XX.

Continued on back...





FIRST NAME, LAST NAME 1234 XXXXXXXXX ST. #567 XXXXXXX XX 00000-0000

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Social Security number	YYY_YY_YYYY

- Make your check or money order payable to the United States Treasury.
- Write your Social Security number, the tax period(s) and form number(s) on your payment and any correspondence.

#### **Amount due immediately**

\$241.17



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What you need to do immediately - continued

#### Pay immediately — **continued**

- If you can't pay the amount due, pay as much as you can now and make payment arrangements that allow you to pay off the rest over time. Visit www.irs.gov/payments for more information about:
  - Installment and payment agreements -download required forms or save time and money by applying online if you qualify
  - Automatic deductions from your bank account
  - Payroll deductions
  - Credit card payments

Or, call us at 800-829-7650 to discuss your options.

 If you've already paid your balance in full or think we haven't credited a payment to your account, please send proof of that payment.

#### Right to request a Collection Due Process hearing

If you wish to appeal this levy action, complete and rnafl the enclosed Form 12153, Request for a Collection Due Process or Equivalent Hearing, by **Month XX, 20XX**. Send the form to us at the address listed at the top of page 1. Be sure to include the reason you are requesting a hearing (see section 8 of, and the instructions to, Form 12153) as well as other information requested by the form. If you don't file Form 12153 by **Month XX, 20XX**, you will lose the ability to contest Appeals' decision in the U.S. Tax Court.

#### **About Federal Tax Liens**

The tax lien is a claim against all of your property that arises once you have not paid your bill. If you don't pay the amount due or call us to make payment arrangements, we can file a Notice of Federal Tax Lien, at any time, if we haven1t already done so. The Notice of Federal Tax Lien pub I ic ly notifies your creditors that the IRS has a lien (or claim) against all your property, including property acquired by you after the Notice of Federal Tax Lien is filed.



# ■ 数数数数数数 Contact information

FIRST NAME	, LAST NAME
1234 XXXXX	XXXX ST. #567
XXXXXXXX	00000-0000

Notice	CP92
Notice date	Month X, 20XX
Social Security number	XXX-XX-XXXX

If your address has changed, please call 800-829-7650 or visit www.irs.gov.

□ Please check here if you've included an correspondence. Write your Social Security number, the tax period(s) and form number(s) on any correspondence.

	□ a.n □ p.n		□ a.m. □ p.m.
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What you need to do immediately — **continued** 

About Federal Tax Liens - continued

Once the lien's notice to creditors has been filed, it may appear on your credit report and may harm your credit rating or make it difficult for you to get credit (such as a loan or credit card). It cannot be released until your bill, including interest, penalties, and fees, is paid in full, we accept a bond guaranteeing payment of the amount owed, or we determine that you don't owe or the liability is reduced to zero. The lien's notice to creditors may be withdrawn under certain circumstances. You can find additional information about tax liens, including helpful videos, at http://www.irs.gov/Businesses/ Small-Businesses-&-Self-Employed/Understanding-a-Federal-Tax-Lien or by typing "lien" in the irs.gov search box.



On December 4, 2015, as part of the Fixing America's Surface Transportation (FAST) Act, Congress enacted section 7345 of the Internal Revenue Code, which requires the Internal Revenue Service to notify the State Department of taxpayers certified as owing a seriously delinquent tax debt. The FAST Act generally prohibits the State Department from issuing or renewing a passport to a taxpayer with seriously delinquent tax debt.

Seriously delinquent tax debt means an unpaid, legally enforceable federal tax debt of an individual totaling more than \$52,000 for which, a Notice of Federal Tax lien has been filed and all administrative remedies under IRC § 6320 have lapsed or been exhausted, or a levy has been issued. If you are individually liable for tax debt (including penalties and interest) totaling more than \$52,000 and you do not pay the amount you owe or make alternate arrangements to pay, we may notify the State Department that your tax debt is seriously delinquent. The State Department generally will not issue or renew a passport to you after we make this notification. If you currently have a valid passport, the State Department may revoke your passport or limit your ability to travel outside the United States. Additional information on passport certification is ava Hable at www.irs.gov/passports.

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#### If we don't hear from you

If you don't call us immediately, pay the amount due, or request a hearing by Month XX, 20XX, we may seize (levy) your property or your rights to property.

Property includes:

- Wages and other income
- Bank accounts
- · Business assets
- Personal assets (including your car and home)
- · Social Security benefits

Your billing details					
Tax period ending	Form number	Amount you owed	Additional interest	Additional Penalty	Total
Month XX, 20XX	1040	\$193.30	\$17.89	\$29.98	\$241.17

#### **Penalties**





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#### Penalties - continued

#### Failure-to-pay

We assess a 1/2% monthly penalty for not paying the tax you owe by the due date. We base the monthly penalty for paying late on the net unpald tax at the beginning of each penalty month following the payment due date for that tax. This penalty applies even if you filed the return on time.

We charge the penalty for each month or part of a month the payment is late; however, the penalty can't be more than 25% in total.

- The due date for payment of the tax shown on a return generally is the return due date, without regard to extensions.
- The due date for paying increases in tax is within 21 days of the date of our notice demanding payment (10 business days if the a mount in the notice is \$100,000 or more).

If we issue a Notice of Intent to Levy and you don't pay the bal a nee due within  $1\,0$  days of the date of the notice, the penalty for paying late increases to 1% per month. For individuals who filed on time, the penalty decreases to 1/4% per month while an approved installment agreement with the IRS is in effect for payment of that tax. For a detailed computation of the penalty call 800-829-7650. (Internal Revenue Code Section 6651)

#### **Removal or reduction of penalties**

We understand that circumstances - such as serious illness or injury, a family member's death, or loss of financial records due to natural disaster - may make it difficult for you to meet your taxpayer responsibility in a timely manner. We can generally process your request for penalty removal or reduction quicker If you contact us at the number listed above with the following information:

- Identify which penalty charges you would like us to reconsider (e.g., 2016 late filing penalty).
- For each penalty charge, explain why you believe it should be reconsidered.
   If you write us, include a signed statement and supporting documentation for penalty abatement request.

We'll review your request and let you know whether we accept your explanation as reasonable cause to reduce or remove the penalty charge(s).

## Removal or reduction due to erroneous written advice from the IRS

If you were penalized based on written advice from the IRS, we will remove the penalty if you meet the following criteria:

- You wrote us asking for written advice on a specific issue
- You gave us adequate and accurate information
- You received written advice from us
- You reasonably relied on our written advice and were penalized based on that advice
  To request removal of penalties based on erroneous written advice from us/submit a
  completed Claim for Refund and Request for Abatement (Form 843) to the IRS address
  shown above. For a copy of the form, go to www.irs.gov or call 800-TAX-FORM (800829-3676).



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#### **Interest charges**



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We are required by law to charge interest when you don't pay your liability on time. Generally, we calculate interest from the due date of your return (regardless of extensions) until you pay the amount you owe in full, including accrued interest and any penalty charges. Interest on some penalties accrues from the date we notify you of the penalty until it is paid in full. Interest on other penalties, such as failure to file a tax return, starts from the due date or extended due date of the return. Interest rates are variable and may change quarterly. (Internal Revenue Code Section 6601) For a detailed calculation of your interest, call 800-829-7650.

#### **Additional information**

- Visit www.irs.gov/cp92
- For tax forms, instructions and publications, visit www.irs.gov or call 800-TAX-FORM (800-829-3676).
- · Review the enclosed documents:
  - IRS Collection Process (Publication 594)
  - Collection Appeal Rights (Publication 1660)
  - Request for a Collection Due Process Hearing (Form 12153)
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.