

# IRS Audit Notice Letter 324C Sample

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Department of the Treasury  
Internal Revenue Service

Stop 6525 (AM CIS)  
Kansas City MO 64999-0025

OMB Clearance No.: XXXX=XXXX

In reply refer to: XXXXXXXXXX  
Apr. 22, 2014 LTR 324C 0  
XXX-XX-XXXX 201312 30  
Input Op: XXXXXXXXXX XXXXXXXX  
BODC: XX

FIRST M & FIRST M LAST  
STREET ADDRESS  
RICHMOND TX 77406-1206



XXX

Taxpayer Identification Number: XXX-XX-XXXX  
Tax Period(s): Dec. 31, 2013  
Form: 1040  
XXXXXXXXXX

Dear Taxpayer:

Thank you for the inquiry dated Mar. 06, 2014.

We received your amended income tax return, Form 1040x, but don't have all the information we need to process it. Please send us the following information:

Please provide a complete copy of Form 1040X, page 1, Part III to explain the amounts and reasons for the income, deductions, or credits you changed. Attach supporting forms and/or schedules to the amended return.

Visit the IRS website at [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM \*1-800-829-3676) if you need forms, schedules or publications.

If we do not hear from you within 30 days from the date of this letter, your account may reflect incomplete or incorrect information. We have enclosed an envelope for your convenience.

If you have any questions, please call us toll free at 1-800-829-0922 (1-800-829-4059 Telecommunication Device for the Deaf, TDD). If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Keep a copy of this letter for your records.

Telephone Number ( ) \_\_\_\_\_ Hours \_\_\_\_\_

We apologize for any inconvenience we may have caused you, and thank you for your cooperation.

XXXXXXXXXX  
Apr. 22, 2014 LTR 324C 0  
XXX-XX-XXXX 201312 30  
Input Op: XXXXXXXXXXXX XXXXXXXX

FIRST M & FIRST M LAST  
STREET ADDRESS  
RICHMOND TX 77406-1206

Sincerely yours,


IRS Contact Name  
Operations Manager, AM Operation 2


Enclosures:  
Copy of this letter  
Envelope

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Internal Revenue Service  
Stop 6525 (AM CIS)  
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000123.123456.1234.123 2 MB 0.567 8910  




FIRST M & FIRST M LAST  
STREET ADDRESS  
RICHMOND TX 77406-1206

XXXXX

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT,  
EVEN IF YOU ALSO HAVE AN INQUIRY.

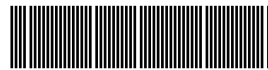


The IRS address must appear in the window.


XXXXXXXXXX  
XXXXX-XX

Use for payments

Letter Number: LTR0324C  
Letter Date : 2014-04-22  
Tax Period : 201312



\*XXXXXXXXXXXX\*

INTERNAL REVENUE SERVICE  
Stop 6525 (AM CIS)  
Kansas City MO 64999-0025  


FIRST M & FIRST M LAST  
STREET ADDRESS  
RICHMOND TX 77406-1206

123456789 BI TRIM 12 3 4546789 100 0000000000