Dear TAXPAYER:

We have received your income tax return and are in the process of conducting a thorough review of your return information. This review is part of an ongoing program the IRS conducts to ensure the accuracy of return information.

Your return was selected because we are reviewing one or more of the following:
- Income you reported on your return
- Income tax withholding amounts you reported on your return
- Claims for tax credits you made on your return
- Business income you reported on your return

Generally, the IRS will deal directly with you or your duly authorized representative. However, we sometimes talk with other persons if we need to verify information we have received. If we do contact other persons, we will generally need to tell them limited information, such as your name. The law prohibits us from disclosing any more information than is necessary to obtain or verify the information we are seeking. Out need to contact other persons may continue as long as we are reviewing your return. If we do contact other persons, you have a right to request a list of those contacted.

You are not required to do anything at this time. If you have not received your refund or been contacted by us within 60 days from the date of this letter, you may call us at the number provided above.

Once we complete our review, we may send your refund if applicable, ask for additional information or clarification of the items on your return, or deny your refund in full or in part. If you do not agree with our decision, you will have an opportunity to appeal our decision.

If you are experiencing economic harm, a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, you may be eligible for Taxpayer Advocate Service (TAS) assistance. If you believe you are eligible for TAS assistance you can reach TAS by calling the TAS tollfree number at
FIRST M LAST
STREET ADDRESS
MIDDLE VILLAGE  NY  11379

1-877-777-4778 or TTY/TDD 1-800-829-4059 for deaf, hard of hearing, 
or have a speech disability individuals. For more information go to 

We understand your tax refund is very important to you and we will 
work to complete our review as quickly as possible.

Sincerely yours,

INTEGRITY & VERIFICATION 
OPERATIONS
Integrity & Verification Operations 
Program Manager, I&VO
IRS Letter 4464C Sample Tax Notice
This sample is provided by TaxAudit, the nation's leading tax representation firm.

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT, EVEN IF YOU ALSO HAVE AN INQUIRY.

The IRS address must appear in the window.

XXXXXX-XX

INTERNAL REVENUE SERVICE
AUSTIN TX 73301-0025

Use for payments
Letter Number: LTR4464C
Letter Date: 2014-02-25
Tax Period: 201312

123456789 BI TRIM 12 3 4546789 100 00000000000