



STATE OF ARKANSAS  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
INDIVIDUAL INCOME TAX SECTION  
PO BOX 3628 LITTLE ROCK, AR 72203-3628

December 31, 2013

ref:AIRS

FIRST & FIRST LAST  
STREET ADDRESS  
LAKE VILLAGE AR 71653-6033

Individual Income Tax

Letter ID: XXXXXXXXXXXX  
Account ID: XXXXXX-XXX  
Period Ending: December 31, 2012

RE: Individual Income Tax Inquiry

DEAR FIRST & FIRST LAST:

Additional information is needed to support or substantiate certain items listed on your 2012 return. Please submit the information for the item(s) listed below. Mail the document(s) to my attention at the above address **within thirty (30) days**. You may also fax a response to (501) 682-7692.

- Provide supporting documents and other proof of claim for Federal form Schedule C for 2012. This should include a statement on the business as well as documents supporting income, and expenses claimed to include depreciation schedules and mileage logs if applicable. Failure to clearly organize the material, exclude any requested information or provide proof of payments can result in the disallowance of the expense.

If you have questions please contact me or a customer service representative at (501) 682-1100 or fax to (501) 682-7692. Provide your Account ID and the Letter ID shown above when you call or write about this letter.

Sincerely,  
Arkansas Contact Name  
Tax Auditor

