



# Oregon

Theodore R. Kulongoski, Governor

Department of Revenue  
Bend Field Office  
951 SW Simpson Ave. Suite 100  
Bend, OR 97702-3118

March 23, 2009

KLAMATH FALLS OR 97601

Tax Year(s): 2006, 2007

I am reviewing your Oregon income tax return for the above tax year. To complete my review, I need additional information.

Please send a complete copy of your federal return, including all schedules.

**Please return this information with a copy of this letter within 15 days to:**

Oregon Department of Revenue  
951 SW Simpson Suite 100  
Bend OR 97702

Thank you,

Telephone: - -  
Fax: - -

**Questions?**

**Telephone:** Salem ..... - -  
Toll-free from Oregon prefix.....1-800- -

**TTY (hearing or speech impaired; machine only):** - - (Salem) or 1-800- -  
(toll-free from an Oregon prefix).

**Americans with Disabilities Act (ADA):** This Information is available in alternative formats. Call  
- - (Salem) or 1-800- - (toll-free from an Oregon prefix).

**For general tax information:** [www.oregon.gov/DOR](http://www.oregon.gov/DOR)

**Asistencia en español, Llame al - - en Salem o llame gratis de prefijo de Oregon**





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at 1-800- - .

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Oregon law entitles you to fair, professional, prompt and courteous treatment. For information concerning your rights in the audit, appeals and collection process, call or write for the brochure, "Your Rights as an Oregon Taxpayer." Call the department at ( ) - or write:

Oregon Department of Revenue  
PO Box 14999  
Salem, Oregon 97309-0990





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Bend Field Office  
951 SW Simpson Ave. Suite 100  
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April 23, 2009

KLAMATH FALLS OR 97601

Tax Year(s): 2006, 2007

I am continuing my review of your Oregon Income Tax return for the above tax year. Please meet with me at the following place:

Oregon Employment Office/Worksource Center  
801 Oak St  
Klamath Falls, OR 97601

I am arranging appointment times at 815am and 1 pm on Tuesday (May 19, 2009), Wednesday (May 20, 2009), and Thursday (May 21, 2009). Please call ( - - - ) to make an appointment that is convenient for you and provide me with a daytime phone number. It is on a first call, first selection basis. I am traveling from our Bend office so it important that we meet.

Even if you do not feel you'll be completely prepared, we will meet and review what information you have and arrange to complete the review by mail or a return trip.

If you have been audited by the IRS for this tax year, please send a complete copy of the final report or proof of a timely filed federal appeal.

For verification of your income and expenses for the years listed above please bring with you all records (personal and business) or other data affecting the returns, specifically the following. Please have the information organized so it may be used to directly verify items on your tax returns. If you have a lot of receipts, please add them up and place the total on top.

1. Ledgers, journals, and any other records showing how the detail of income and expenses was determined for reporting farm, business, or rental operations during the above year(s).
2. Personal and business monthly bank records from December 2006 through January 2008. This will include bank statements, canceled checks, checkbook stubs, deposit slips, savings passbooks, and any other items that have to do with banking.
3. Information to show the balances at the beginning and end of the year for all personal and business loans and other amounts you owed.
4. Records to substantiate all accounts receivable and accounts payable as of January 1, 2006, and December 31, 2007.

